

# Bylaws & the General Assembly

The very core of any organisation are its bylaws. **Analog's full set of bylaws can be found [BY CLICKING HERE](#).**

These bylaws are reviewed and approved by the General Assembly, which occurs every semester. The event is mandatory. The date of the event is announced no later than three weeks beforehand. An agenda is published no later than 7 days beforehand. The event is held biannually; at the end of April and November.

If you are not able to attend the mandatory General Assembly, you must notify a board member.

At the General Assembly, you will get to hear the chairperson's report, the treasurer's report, and the auditor's report. This is the big picture of what has been happening in Analog during the course of the semester. Afterwards the election of the new board will take place. In between there will be a break for dinner, which is provided by Analog. And don't worry - there will also be plenty of snacks and drinks throughout to make sure we stay on our toes!

## Agenda

At the minimum, the Agenda will include the following

1. Election of conductor
2. Election of minute taker
3. Approval of agenda
4. Report from the Board
  1. Report of the chairperson
  2. Treasurer presents the financial statement of the previous six months
    1. Auditor present their revision of the financial statements
  3. Treatment of submitted suggestions.
5. Election of the Board
  1. Election of the chairperson
  2. Election of the vice chairperson
  3. Election of treasurer
  4. Election of 3 Board members
  5. Election of up to 2 substitute Board members

6. Election of 1-2 internal auditors.

6. Other topics

7. Meeting evaluation

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