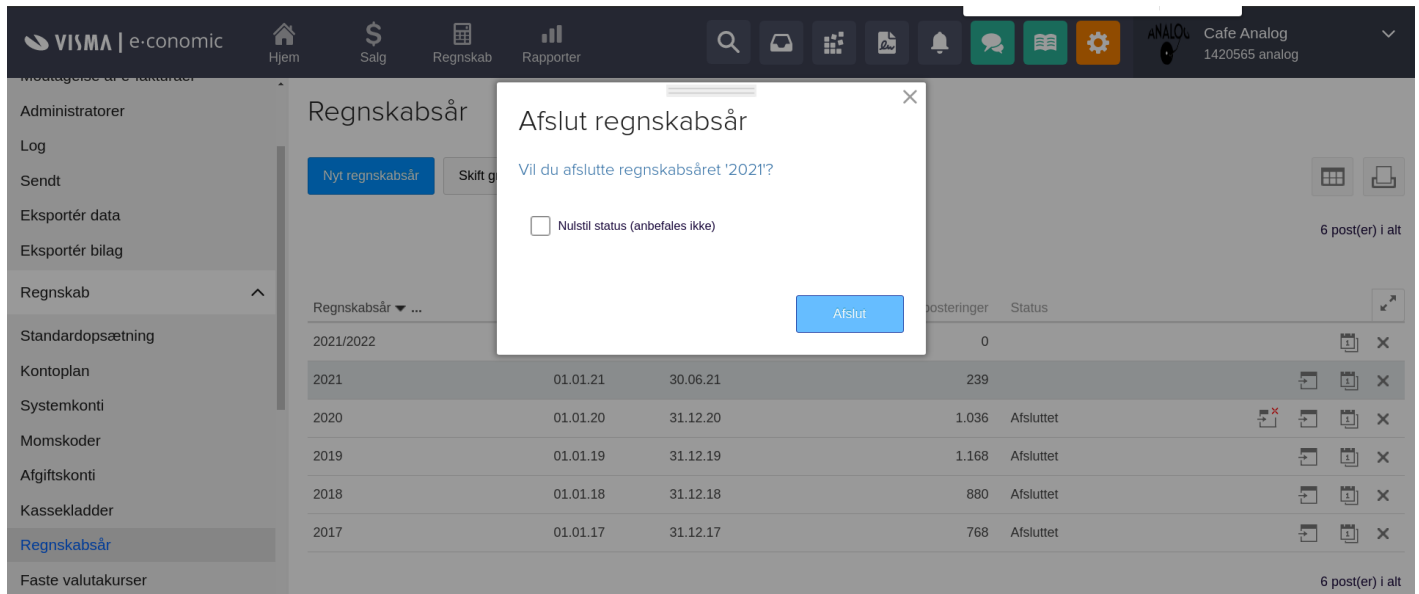


Step 4 - Close it

Before you do this, double check with experts, other people, etc. There is no exact deadline, so please make sure you do it right rather than quickly. Note: when you do it, DO NOT X THE BOX as shown below.



The screenshot shows the VISMA e-conomic software interface. A modal dialog titled "Afslut regnskabsår" (Close fiscal year) is displayed in the center. The dialog asks "Vil du afslutte regnskabsåret '2021'?" (Do you want to close the fiscal year '2021?'). Below the question is a checkbox labeled "Nulstil status (anbefales ikke)" (Reset status (not recommended)), which is currently unchecked. A blue button labeled "Afslut" (Close) is at the bottom right of the dialog. In the background, the "Regnskabsår" (Fiscal year) section is visible, showing a table of fiscal years from 2017 to 2021/2022. The table has columns for the year, start date, end date, and status. The status for years 2017 through 2020 is "Afsluttet" (Closed). The status for 2021/2022 is "0".

Regnskabsår	Start	End	Status
2021/2022			0
2021	01.01.21	30.06.21	239
2020	01.01.20	31.12.20	1.036 Afsluttet
2019	01.01.19	31.12.19	1.168 Afsluttet
2018	01.01.18	31.12.18	880 Afsluttet
2017	01.01.17	31.12.17	768 Afsluttet

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