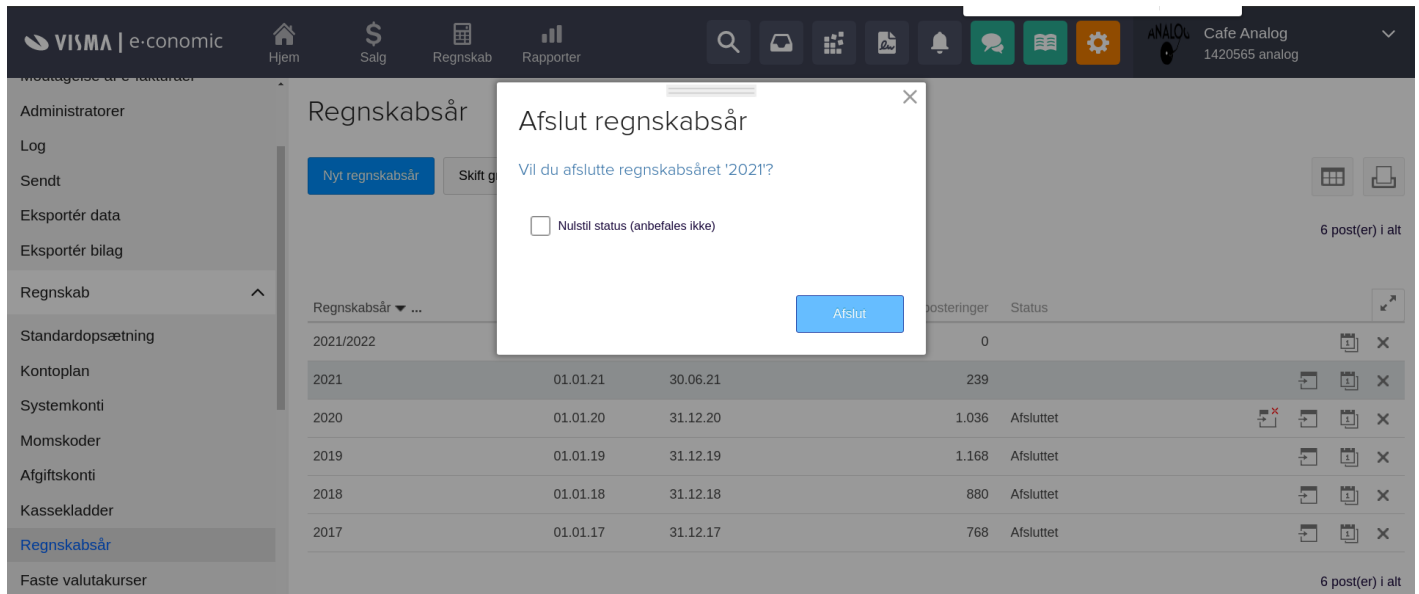


Step 4 - Close it

Before you do this, double check with experts, other people, etc. There is no exact deadline, so please make sure you do it right rather than quickly. Note: when you do it, DO NOT X THE BOX as shown below.



The screenshot displays the VISMA e-conomic software interface. A modal dialog box titled "Afslut regnskabsår" (Close fiscal year) is centered on the screen. The dialog contains the question "Vil du afslutte regnskabsåret '2021'?" (Do you want to close the fiscal year '2021?') and a checkbox labeled "Nulstil status (anbefales ikke)" (Reset status (not recommended)), which is currently unchecked. A blue "Afslut" (Close) button is located at the bottom right of the dialog. The background shows the "Regnskabsår" (Fiscal year) section of the software, featuring a table with columns for year, start date, end date, and status. The table lists years from 2017 to 2021, with 2021/2022 currently selected. The status for 2021 is "Afsluttet" (Closed). The interface also includes a sidebar with navigation options like "Administratører", "Log", "Sendt", "Eksportér data", "Eksportér bilag", "Regnskab", "Standardopsætning", "Kontoplan", "Systemkonti", "Moms-koder", "Afgiftskonti", "Kassekladder", "Regnskabsår", and "Faste valutakurser".

Regnskabsår	Start	Slut	Status
2021/2022	01.01.21	30.06.21	239
2020	01.01.20	31.12.20	1.036 Afsluttet
2019	01.01.19	31.12.19	1.168 Afsluttet
2018	01.01.18	31.12.18	880 Afsluttet
2017	01.01.17	31.12.17	768 Afsluttet

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