

Step 4 - Close it

Before you do this, double check with experts, other people, etc. There is no exact deadline, so please make sure you do it right rather than quickly. Note: when you do it, DO NOT X THE BOX as shown below.

The screenshot displays the VISMA e-conomic software interface. A modal dialog titled "Afslut regnskabsår" (Close fiscal year) is open, asking "Vil du afslutte regnskabsåret '2021'?" (Do you want to close the fiscal year '2021?'). Below the question is an unchecked checkbox labeled "Nulstil status (anbefales ikke)" (Reset status (not recommended)). A blue "Afslut" (Close) button is at the bottom right of the dialog. The background shows the "Regnskabsår" (Fiscal year) section with a table of fiscal years. The table has columns for year, start date, end date, and status. The status for 2021/2022 is "0", while previous years are "Afsluttet" (Closed). The table also includes icons for each year to manage the data.

Regnskabsår	Start	End	Status
2021/2022	01.01.21	30.06.21	0
2021	01.01.20	31.12.20	1.036 Afsluttet
2020	01.01.19	31.12.19	1.168 Afsluttet
2019	01.01.18	31.12.18	880 Afsluttet
2018	01.01.17	31.12.17	768 Afsluttet

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